



OCPAA 2017 Holiday Recital
Friday, December 15 and Saturday, December 16, 2017
Nechita Center for the Arts | Orange Lutheran High School

Parent Volunteer Agreement

Parent volunteers are much appreciated and essential in order to run safe and organized performances. Before committing to help and signing this agreement, please thoroughly read the “Parent Volunteer Guidelines” so that we can be certain everyone is aware of what is expected of them as volunteers and so that we may properly coordinate our efforts to ensure that all areas are covered. It is also recommended that you carefully review the Finale “Information for Parents” document.

PLEASE CHECK WHICH PERFORMANCE(S) YOU WILL BE VOLUNTEERING FOR

Friday, December 15th

SHOW #1 6:00 pm - Little Stars Age 5 & under

Saturday, December 16th

SHOW #2 11:00 am – Big Talent Age 6+

SHOW #3 3:00pm - Little Stars Age 5 & under

SHOW #4 6:30 pm – Big Talent Age 6+

I certify that I have read and agree to the terms of the “Parent Volunteer Guidelines”

Print Your Name: _____

Print Child’s Name: _____

Signature: _____ Date: _____

Email: _____

Phone #: _____

TURN THIS FORM INTO THE FRONT DESK BY FRIDAY, DECEMBER 1st

You will be contacted by phone or email prior to the performance.

THANK YOU!



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Parent Volunteer Guidelines

1. Parent Volunteer Responsibilities include:
 - a. Costume changes for dancers in multiple routines
 - b. BEING AWARE OF SHOW ORDER AT ALL TIMES
 - c. Taking children on potty breaks
 - d. Keeping children calm and occupied
 - e. Being aware of where your assigned children are at all times – students must never be left alone
 - f. Ensuring overall safety and well-being of assigned children
 - g. Getting children ready for handoff to teachers taking them onstage
 - h. Making sure all students are picked up at end of show
2. Limited to 25 volunteers per show so please sign up early.
3. Only parents who have committed and have signed the “Parent Volunteer Agreement” will be allowed in the dressing room areas.
 - a. All volunteers will have badges, which will allow them to enter the dressing room.
 - b. Men (dads, brothers, uncles, etc) are never allowed in the dressing room. No Exceptions!!
 - c. You are free to check on your child if not working backstage for a short amount of time.
4. At no time will any volunteers be allowed in the “backstage area”.
 - a. If you wish to observe your child, you will need to purchase a ticket and watch from the audience for the entirety of the show.
5. By signing this agreement, you are volunteering to help ALL the children assigned to you, not just your own child. You must be willing to work as a team.
 - a. Each volunteer will be assigned to a specific job and/or group of children to make things run more smoothly.
6. If you commit to helping in the dressing room, you are expected to honor that commitment.
 - a. The children, other parents and teachers will be counting on you!
 - b. Please be sure that you can commit to helping the entire time.
 - c. You must arrive 30-minutes prior to the show’s start and not leave until the last child in your care has been checked out.
- 7. DRESSING ROOM RULES**
 - a. Only water bottles and non-messy snacks will be allowed.
 - b. No men allowed.
 - c. Coloring on walls, floors, furniture, etc. CANNOT be tolerated. Markers will not be allowed in dressing rooms.
 - d. There is no running or yelling allowed. The children are bound to be very excited, but remember that you are in charge. It is absolutely O.K. for you to remind all children of the rules.

We know that this is a big commitment, but volunteers are the heart of the backstage operation! Your time and energy are so appreciated! Recitals are a celebration of the hard work the children have put in this year and are a wonderful learning and performance opportunity. With good preparation and positive and relaxed attitudes, hopefully we can create some fun, lasting memories for our dancers!